

JOHN HERSEY HIGH SCHOOL

TORNADO/STORM DRILL PROCEDURE

At the sounding of the tornado/storm alarm, everyone in the building shall act in strict accordance with the following instructions:

Administrators

All administrators should monitor their area for proper movement, and assist teachers and students in finding appropriate safe locations. Administrators in possession of a walkie-talkie should take it with them and tune to channel 1.

Cafeteria, Commons

All students/staff in the Cafeteria serving line area will move into the east-west PE/Dance Room corridor. All students/staff in the Cafeteria or Commons should move into the corridors surrounding the 124 (team teaching) rooms. Do not use the main foyer.

Student Services, Attendance, and College/Career Center

All students/staff in Student Services, Attendance and College/Career areas should move into the corridors surrounding the 124 (team teaching) rooms.

Theatre and Titre Community Room

Students/staff in the Theatre and Titre Community Room will move into the east-west Theatre corridor. Do not use the main foyer.

Black Box Theatre, Health Rooms

Students/staff in Black Box Theatre should move into east-west corridor outside rooms 191/192. Students/staff in rooms 191 and 192 should remain there and make room to accommodate people from Black Box Theatre or East Gym if necessary.

Music (Band, Choral, Orchestra & Ensemble):

Students/staff in the Music rooms (175, 176, 177, & 178) should move into adjacent, east-west Music corridor.

Physical Education Areas:

Students/staff in the Carter Gym and Girl's Gymnastics room should move into the Boy's Locker Room, the Dance Room, or the east-west hallway outside the Dance Room/Boy's Locker Room. Students/staff in the East Gym, Boy's Gymnastics room, Fitness Center, and Fieldhouse should move into the Boy's Locker Room, the Wrestling Room or the east-west hallway between the East Gym and the Fieldhouse (away from Fitness Center and doors).

First floor outside rooms in EFA / Deaf Education area:

All students/staff in outside perimeter rooms should move quietly and orderly into the nearest first floor inside rooms as indicated on the fire and disaster layout.

First floor inside rooms in EFA / Deaf Education area:

All students/staff who, at the sounding of the disaster alarm, are in inside rooms should remain there and make room to accommodate people who may come from outside perimeter rooms to share the shelter.

First floor rooms in Math/Computer/Business Area:

All students/staff, except for those rooms listed below, should remain in their room and make room to accommodate people who may come from other rooms as listed below.

<u>Rooms</u>	<u>Move to Room</u>
127 & 129	124C and/or corridors surrounding 124 rooms.
130 & 131	126
133 & 133A	132
135A	136A
149	148A
153 & 156	155
158 & 160	157

Second floor rooms (excluding gymnastics):

All students/staff on the second floor should move quietly and orderly into first floor corridors. **Please position your class in hallway immediately below your classroom. Room numbers do not always correspond. Teachers are asked to determine which first floor classroom is most directly below their classroom.** Students/staff in room 231 should move to hallway outside room 135A, room 233 to hallway outside room 136A, room 235 to hallway outside room 148A, and room 237 to hallway outside room 149.

Library:

Students/staff in the library should move into team teaching rooms (124A-D) and nearby, safe corridors.

Art / Technology Classrooms

Students/staff in rooms 136, 138, 146, and 148 should move to the corridor which is common to all these rooms. They may also extend around the corner towards the custodial maintenance area to allow for additional people coming from other areas.

Life Studies Classrooms

Students/staff in rooms 135, 137, and 139 should move into the east-west hallway between rooms 136 and 138.

Auto Shop / Preschool / Tech Lab / Graphics / Room 141

Students/staff in rooms 141, 142, 143, 144 and 145 should move into the center of the hallway immediately outside the classroom. They may also extend around corner towards room 139 in order to remain clear of doors at end of hallway.

Remember: Take your attendance book.
Close windows, blinds, and classroom doors.
Stay away from glass and large expanses of roof.
Do **not** evacuate building.

Please Note: During an actual tornado warning, students would be asked to kneel on floor with their head down and hands covering their head.

Adjustments may need to be made to locations depending on number of students in each area at the time of the drill.