



High School District 214
 2121 South Goebbert Road
 Arlington Heights, Illinois 60005
 847-718-7600 | www.d214.org

Dr. Scott Rowe
 Superintendent

2024-25 School Year

Dear Parent or Guardian:

The Board of Education of District 214 shall waive all school fees and fines assessed by the district as a requirement for a student's participation in any curricular or co-curricular program of the district if the parent/guardian meets any of the following eligibility requirements:

1. The student's household is one whose gross income is at or below the levels shown:

Household Size	Annual Income	Monthly Income	Weekly Income
1	\$19,578	\$1,632	\$377
2	\$26,572	\$2,215	\$511
3	\$33,566	\$2,798	\$646
4	\$40,560	\$3,380	\$780
5	\$47,554	\$3,963	\$915
6	\$54,548	\$4,546	\$1,049
7	\$61,542	\$5,129	\$1,184
8	\$68,536	\$5,712	\$1,318
For each additional family member, add	+6,994	+583	+135

2. The student's parent(s)/guardian(s) who are **veterans** or **active-duty military personnel** whose gross income is at or below the levels shown:

Household Size	Annual Income	Monthly Income	Weekly Income
1	\$30,120	\$2,510	\$579
2	\$40,880	\$3,407	\$786
3	\$51,640	\$4,303	\$993
4	\$62,400	\$5,200	\$1,200
5	\$73,160	\$6,097	\$1,407
6	\$83,920	\$6,993	\$1,614
7	\$94,680	\$7,890	\$1,824
8	\$105,440	\$8,787	\$2,028
For each additional family member, add	+10,760	+897	+207

Buffalo Grove High School ■ Community Education ■ Elk Grove High School
 John Hersey High School ■ Newcomer Center ■ Prospect High School ■ Rolling Meadows High School
 The Academy at Forest View ■ Vanguard School ■ Wheeling High School

3. The student/family is experiencing homelessness or housing insecurity; please contact the Associate Principal for Student Services at the student's school:

Buffalo Grove High School: Jack O'Neal, jack.oneal@d214.org, 847-718-4012
Elk Grove High School: Steve Kolodziej, steve.kolodziej@d214.org, 847-718-4421
John Hersey High School: Tina Athanasopoulos, tina.athanasopo@d214.org, 847-718-4812
Prospect High School: Mary Kate Smith, 847-718-5212 (effective July 1, 2024)
Rolling Meadows High School: Yolanda Stovall, yolanda.stovall@d214.org, 847-718-5621
Wheeling High School: Don Wesemann, donald.wesemann@d214.org, 847-718-7021

4. The family experiences a very significant loss of income due to severe illness or injury in the family.

Written evidence of eligibility shall be required of each person applying for a waiver for these reasons.

For the purposes of this policy, "school fees" mean any monetary charge collected by the school or district from a student or the parent/guardian as a prerequisite for the student's participation in any curricular or co-curricular program of the school or district. A school does not impose a "fee" when it requires that students provide their own ordinary supplies or materials (e.g., pencils, paper, notebooks), which are necessary to participate in any curricular or co-curricular program.

"School Fees" include, but are not limited to, the following:

- a. Charges of required textbooks and instructional materials.
- b. Charges and deposits collected by a school for the use of school property (e.g., locks, towels, laboratory equipment).
- c. Charges for field trips made during school hours or made after school hours if the field trip is a required or customary part of a class or co-curricular activity (e.g., annually scheduled trips to museums, concerts, places of business and industry or field trips related to instruction in social studies, the fine arts, career/vocational education or the sciences).
- d. Charges or deposits for uniforms or equipment related to varsity and intramural sports or fine arts programs.
- e. Charges to participate in co-curricular activities.
- f. Charges for supplies required for a particular class (e.g., shop or home economics materials, laboratory or art supplies).
- g. Graduation fees (e.g., caps, gowns).
- h. School records fees.
- i. Driver's education fees are assessed pursuant to School Code [105 ILCS 5/27-24.2].
- j. D214 school fees include a technology device and device insurance costs.

"School Fees" do not include:

- a. Library Fines and other charges made for the loss, misuse, or destruction of school property.
- b. Charges for the purchase of class rings, yearbooks, pictures, diploma covers, or similar items.
- c. Charges for optional travel undertaken by a school club or group of students outside of school hours (e.g., a trip to Spain by the Spanish Club or a senior class trip).
- d. Charges for admission to school dances, athletic events, or other social events.
- e. Optional community service programs for which fees are charged (e.g., preschool, before and after school child care, recreational programs).
- f. Optional fees or charges such as parking passes.

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HOW TO APPLY:

Applications for fee waivers are available on the registration page of your home school's website, as well as the District website, www.d214.org. Fee waivers need to be delivered and/or mailed to Township High School District 214, Attn: Fee Waiver, 2121 S. Goebbert Rd., Arlington Heights, IL 60005. The building will be open Monday through Thursday beginning June 3rd, from 7:30 a.m. to 3:00 p.m. Please enter at Door 1 by the flagpole. No applications will be accepted before June 3, 2024. Please note no decisions will be made prior to July 8, 2024. No fee shall be collected from any parent/guardian seeking a fee waiver in accordance with this policy until they have been notified of the District's decision regarding the request or appeal if one is made.

You are advised that Illinois law 720 ILCS 5/17-6 provides that supplying false information to obtain a fee waiver is a Class 4 Felony. If the amount of the benefit is over \$300, it is a Class 3 Felony.

If your request is denied or a subsequent decrease in family income occurs, you may reapply for a waiver anytime during the school year.

A denial of a waiver request may be appealed to the Associate Superintendent for Business Services by submitting a completed appeal form within two weeks of the denial. A decision will be mailed to the parents within thirty (30) calendar days of the receipt of the request. If this appeal is denied, a waiver request may be appealed to the Board of Education by submitting the completed appeal form to the Superintendent within two weeks of the denial. If appealed, the Board of Education will consider such appeals within thirty (30) calendar days of the receipt of the appeal request. A parent/guardian has the right to meet with the Board of Education to explain their reasons for the fee waiver to be granted. The Board will notify the parent/guardian in writing of its decision, including its reasons if it denies the appeal request. The decision of the Board of Education is final and binding.

Any questions regarding the fee waiver request process should be addressed to the main office of your child's school.

Sincerely,

Tim Keeley
Associate Superintendent for Business Services