

AGENDA
The Workshop Meeting of the Month of March
of the Board of Education of
Township High School District 214
will be held on Thursday, March 5, 2020
in the Black Box Theater
Rolling Meadows High School
2901 West Central Road., Rolling Meadows, IL
at 6:30 p.m.

Park in the front lot. Enter through the Main Entrance, Door #1

- I. CALL TO ORDER
 President Petro

- II. ROLL CALL
 Mrs. Knoepfle

- III. PLEDGE OF ALLEGIANCE

- IV. APPROVAL OF MINUTES
 Regular Meeting of February 20, 2020
 Closed Session Meeting of February 20, 2020

- V. PUBLIC COMMENTS

- VI. CONSENT CALENDAR
 2020-026 Accounts Payable
 2020-027 Personnel Transaction Report

- VII. BOARD/ADMINISTRATIVE WORKSHOP
 - A. RMHS Update
 - B. Technology Update
 - C. Facilities Update

- VIII. ADJOURNMENT

MINUTES

The Minutes of the First Regular Meeting
of the Month of February of the Board of Education
Township High School District 214 held on February 20, 2020
at the Forest View Educational Center,
2121 S. Goebbert Road, Arlington Heights, Illinois
at 7:01 p.m.

Vice President Dussling called the meeting to order at 7:01 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

Dan Petro	President
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Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; K. Laasko, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; K. Kraft, principal, specialized programs; J. Wardle, principal, BGHS; P. Kelly, principal, EGHS; G. Minter, principal, PHS; R. Knoepfle, executive assistant to the school board and superintendent; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; staff members; parents; students; and citizens.

1. PLEDGE OF ALLEGIANCE

Vice President Dussling led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

It was moved by Hineman and seconded by Kreutzer that the Board of Education approve the minutes of the Regular Meeting of January 16, 2020 and the Closed Session of January 16, 2020.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger

Nays: None

3. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- D. O'Brien, North America Central School Bus, requested transportation proposals and bid information;
- M. Reeves, Tri-Dim Filter Corporation, requested bid information;
- K. Kim, NBC 5 Chicago, requested instructional technology information;
- N. Mihelich, Illinois Retired Teachers Association, requested personnel information.

D. Schuler referenced the Food and Nutrition Services report that the Board received in their packet and acknowledged the work of C. Johnson, C. Frole and the Food and Nutrition Services staff keeping the district in a positive position from a budget perspective.

4. PUBLIC COMMENTS

D. Blumenfeld, an Arlington Heights resident, addressed the Board regarding the desire to build a pool at John Hersey High School.

M. Cayer, an Arlington Heights resident, addressed the Board regarding informing the public of the conflicting payment dates of the online version of property tax bills versus the mailed paper versions.

5. BOARD MEMBER UPDATES

A. Kreutzer thanked NSSEO for the wonderful dedication ceremony they held for the dedication of a handicap accessible bus in honor of B. Zimmanck, past Board president of NSSEO for many years as well as past Board member of District 214. She also attended the Arlington Heights Hearts of Gold Celebration where past Board Member J. Perkins was honored for his volunteerism and the National Technical Honor Society induction ceremony for 129 students.

B. Dussling attended the IMEA conference that included performances by three District groups, the District Honors Orchestra, the John Hersey Symphonic Band, and the Wheeling Gospel Choir at the prestigious event. He also attended the League of Women Voters 100th Anniversary Gala where President D. Petro accepted the Ally Award for the District. He acknowledged the Knee Law Firm for currently displaying art work of PHS students at their firm. He reported that the State Comptroller's office is approximately \$2.1 million behind in remitting Illinois State Board of Education approved funds to the district.

6. APPROVE CONSENT CALENDAR 2020-009 through 2020-022

Items 2020-009 through 2020-022 appearing on the Consent Calendar were presented for the Board's consideration.

M. Palmer requested that item 2020-022 be considered separately.

It was moved by Palmer and seconded by Younger that the Board of Education approve Items 2020-009 through 2020-021 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling,

Nays: None

A. Approve Accounts Payable 2020-009

Transfers Dated January 1-31, 2019 listing:

Educational Fund Listing

\$2,697,630.45

TOTAL

\$2,697,630.45

Actual January 30, 2020 listing:

Educational Fund Listing	\$911,434.25
Operations and Maintenance	167,501.20
Transportation Fund	896,517.92
TOTAL	<u>\$1,975,453.37</u>

Checks Dated: January 30, 2020
Check Numbers: 731170 through 731525

Actual February 13, 2020 listing:	
Educational Fund Listing	\$807,115.05
Operations and Maintenance	443,850.57
Transportation Fund	82,045.48
Capital Projects	26,024.00
TOTAL	<u>\$1,359,035.10</u>

Checks Dated: February 13, 2020
Check Numbers: 731538 through 731955

B. Personnel Transaction Report 2020-010

Approved Personnel Transaction Report attached to these minutes.

C. Review of Closed Session Minutes 2020-011

Approved that the following minutes of the Board of Education will be opened and available to the public:

Closed Session of August 7, 2019

D. Resolution to Amend the Township High School District 214
403(b) Retirement Plan Document 2020-012

Approved the attached resolution adopting an amended and restated Township High School District 214 403(b) Retirement Plan document. (*Resolution attached to official minutes.*)

E. Hardship Amendments to the Township High School District 214
457(b) Retirement Plan 2020-013

Approved the attached amendment adopting an amended and restated Township High School District 214 457(b) Retirement Plan document. *Resolution attached to official minutes.*

F. 2020-2021 Academic Handbook Revisions and Curriculum
Changes – Part Two 2020-014

Approved the 2020-2021 Academic Handbook Revisions and Curriculum Changes.

G. Exchange Visit to Japan – EGHS 2020-015

Approved the exchange visit to Japan for Elk Grove High School students to take place June 1-16, 2020.

H. Registration Fees 2020-21 2020-016

Approved the 2020-21 registration fee recommendations as presented.

I. Revised 2020-21 School and Fiscal Calendars 2020-017

Approved the revised 2020-21 school calendar as recommended.

J. 2020-21 Capital Projects Program – Bids 2020-018

Accepted the following bids:

PHS	Happ Builders for Curtain Wall	\$1,421,500
PHS	Thermosystems LLC for Curtain Wall Unit Ventilator	\$116,160
PHS	Riddiford Roofing Co. for Roofing	\$2,458,400
JHHS	Riddiford Roofing Co. for Roofing	\$4,062,724
WHS	Anthony Roofing Ltd for Roofing	\$1,987,409

The Board authorized its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board authorized its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

K. School Community Resource Assistant Intergovernmental Agreement 2020-019

Approved the School Community Resource Assistant Intergovernmental Agreement between the Village of Mt. Prospect and Township High School District 214.

L. Approval of Inducement Agreement with Crescent Development Partners II regarding the sale of the School District's property-vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois 2020-020

Approved the Inducement Agreement with Crescent Development Partners II.

M. Approval of Resolution Authorizing the Sale of School District Property- the vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois 2020-021

Approved the Resolution Authorizing the Sale of School District Property- the vacant parcel east of the Lutheran Church of the Cross parking lot at 2025 Goebbert Road, Arlington Heights, Illinois.

7. SENIOR CELEBRATION DAY RESOLUTION 2020-022

It was moved by Palmer and seconded by Kreutzer that the Board of Education approve Item 2020-022 appearing on the Consent Calendar as presented.

M. Palmer requested that this item be considered separately to highlight the program that Community Education, along with other agencies, sponsors for recognizing the contributions senior citizens make toward the support of public schools. She read the resolution in support of the 32nd Annual Senior Celebration Day on March 24, 2020.

There was no further discussion.

There were no comments from the public prior to taking action.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling,
Nays: None

Approved the resolution to demonstrate the Board's support and recognition of the "31st Annual Senior Celebration Day." *Resolution attached to official minutes.*

8. 2020 SUMMER SCHOOL PROGRAM 2020-023

There were no changes to the 2020 Summer School Program since the Board discussion at the previous meeting.

It was moved by Kreutzer and seconded by Hinemen that the Board of Education approve the proposed 2020 Summer School Program.

There was no further discussion by the Board.

There were no comments from the public.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling
Nays: None

9. 2020-21 PRELIMINARY BUDGET GUIDELINES AND ASSUMPTIONS 2020-024

D. Schuler explained that as always, he and Associate Superintendent for Finance and Operations, C. Johnson, will be using very conservative revenue projections when building the budget to maintain the balanced operating budget. He noted that the Consumer Price Index came in at 2.3% for the year-end, while enrollment remains fairly flat.

The Board questioned the number or impact of any retiring TIFs or new TIFs, the possible impact of proposed legislation on TIFs, the level of staffing for 2020-21, and the timing of the State release of levy data for compiling the budget.

There were no comments from the public.

The Preliminary Budget Guidelines and Assumptions will be brought before the Board at the next regular meeting for approval.

10. CLOSED SESSION

It was moved by Kreutzer and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of discussing:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5);
- Student disciplinary cases. 5ILCS 12/2(c)(9).

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling
Nays: None

The Board convened in Closed Session at 7:26 p.m.

11. RECONVENE IN OPEN SESSION

It was moved by Hineman and seconded by Kreutzer that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling
Nays: None

The Board reconvened in Open Session at 8:52 p.m.

12. PERSONNEL TRANSACTION REPORT II

2020-025

It was moved by Kreutzer and seconded by Hineman that the Board of Education approve Personnel Transaction Report II, the following appointment, effective July 1, 2020:

- Mickia Davis –Division Head for Student Success, Safety and Wellness, Specialized Schools

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Palmer, Walker, Younger, Dussling
Nays: None

13. ADJOURNMENT

It was moved by Walker and seconded by Kreutzer to adjourn. The motion carried.

The meeting adjourned at 8:56 p.m.

F. Daniel Petro, president

William J. Dussling, vice president

PERSONNEL TRANSACTION REPORT

CHANGE IN STATUS

Name

LAAKSO, KURT

Associate Superintendent for Human Resources - FVEC

Remarks

Resignation

Effective February 27, 2020

CLASSIFIED PERSONNEL TRANSACTION REPORT

EMPLOYMENT OF TEMPORARY AND GRANT-FUNDED PERSONNEL 2019 - 2020

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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STANHOPE, JENNIFER

Remarks:

AVID Assistant (RMHS)

Resignation

Effective: March 20, 2020

FOOD SERVICE PERSONNEL TRANSACTION REPORT

EMPLOYMENT OF FOOD SERVICE PERSONNEL- 2019-2020

Resignation

<u>Name</u>	<u>Assignment</u>
Uhl, Deborah Diane	School Nutrition Services Worker II- BGHS
<u>Remarks</u>	Resignation eff. 5/27/2020
Ortyn, Gregory	School Nutrition Services Worker II- BGHS
<u>Remarks</u>	Resignation eff. 5/27/2020