

AGENDA  
The First Meeting of the Month of June  
of the Board of Education of Township High School District 214  
will be held on Thursday, June 11, 2020  
at 7:00 p.m.

The Board of Education meeting will not be conducted in person in the typical manner and, instead, will be conducted remotely for the express purpose of protecting public health and in compliance with directives as allowed by Illinois Executive Order 2020-39 through the current Disaster Proclamation end date of June 27, 2020, or until Senate Bill 2135 is signed and takes effect, whichever occurs first.

The Board of Education meeting will be conducted via an electronic video-conferencing application known as Zoom. Information regarding access to the audio recording of the Board of Education meeting is available on the District's website, [www.d214.org](http://www.d214.org).

Public comments on non-agenda items and on Discussion or Action Items, if any, will be accepted prior to the meeting via submission to the following email: [rinn.knoepfle@d214.org](mailto:rinn.knoepfle@d214.org). Submissions must be received by 10:00 a.m. on Thursday, June 11, 2020, must include the sender's name and should follow the decorum standards for public comment. During the public participation portion of the meeting, the Superintendent will read the emails.

- I. CALL TO ORDER  
President Petro
- II. ROLL CALL  
Mrs. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. SECRETARY PRO TEM
- V. APPROVAL OF MINUTES  
Special Meeting of May 14, 2020  
Closed Session Meeting of May 14, 2020  
Regular Meeting of May 14, 2020 of the 2019-20 Board of Education  
Organizational Meeting of the 2020-21 Board of Education of May 14, 2020  
Regular Meeting of May 14, 2020 of the 2020-21 Board of Education
- VI. SUPERINTENDENT'S REPORT  
Distinguished Service Awards  
Student Recognition  
Freedom of Information Act Report  
Gifts to the District  
PTAB Status of Cases
- VII. PUBLIC COMMENTS
- VIII. BOARD MEMBER UPDATES
- IX. CONSENT CALENDAR  
2020-086 Accounts Payable  
2020-087 Personnel Transaction Report

- 2020-088 Destruction of Closed Minutes Audio Recordings
- 2020-089 Property Tax Appeal Board (PTAB) Authorizing Resolution  
Assessment Appeals
- 2020-090 Illinois Municipal Retirement Fund Obligation
- 2020-091 Registration Fees 2020-21- Revised
- 2020-092 Revised 2020-21 School Calendar
- 2020-093 LitterKat Synthetic Turf Sweepers – Bid
- 2020-094 Tomcat and Square Floor Scrubber – Bid
- 2020-095 Flooring Asbestos Abatement – Bid
- 2020-096 Tennis Courts Resurfacing for Rolling Meadows High School – Bid
- 2020-097 Vinyl and Athletic Flooring – Bid

- X. ACTION ITEM (The public may comment on each item after Board discussion.)
  - 2020-098 Approval of 2020-21 Tentative Budget and Establishment of Date for Public Hearing

XI. CLOSED SESSION

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

XII. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2).

XIII. ADJOURNMENT

## MINUTES

The Minutes of the Township High School District 214  
Board of Education Special Meeting  
held on May 14, 2020  
at 5:31 p.m.

The Special Meeting of the Board of Education was called by Vice President Dussling with Notices to Board Members and Members of the Press sent on May 11, 2020 reading as follows:

### NOTICE OF SPECIAL MEETING

You are hereby notified that members of the Board of Education of Township High School District 214 will hold a Special Meeting on Thursday, May 14, 2020. The meeting is scheduled at 5:30 p.m.

The Board of Education meeting will not be conducted in person in the typical manner and, instead, will be conducted remotely for the express purpose of protecting public health and in compliance with directives as allowed by Illinois Executive Order 2020-07 to avoid public gatherings.

The Board of Education meeting will be conducted via an electronic video-conferencing application known as Zoom. Information regarding access to the audio recording of the Board of Education meeting is available on the District's website, [www.d214.org](http://www.d214.org).

Public comments on non-agenda items and on Discussion or Action Items, if any, will be accepted prior to the meeting via submission to the following email: [rinn.knoepfle@d214.org](mailto:rinn.knoepfle@d214.org). Submissions must be received by 10:00 a.m. on Thursday, May 14, 2020, must include the sender's name and should follow the decorum standards for public comment. During the public participation portion of the meeting, the Superintendent will read the emails.

The purpose of the Special Meeting is set forth in the following agenda for the meeting:

- I. CALL TO ORDER  
President Petro
- II. ROLL CALL  
Ms. Knoepfle
- III. PLEDGE OF ALLEGIANCE
- IV. PUBLIC COMMENTS
- V. CLOSED SESSION
  - o Student disciplinary cases. 5ILCS 12/2(c)(9);
  - o The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;

- The setting of a price for sale or lease of property owned by the District. 5ILCS 120/2(c)(6).

VI. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene into Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- Student disciplinary cases. 5ILCS 12/2(c)(9);
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The setting of a price for sale or lease of property owned by the District. 5ILCS 120/2(c)(6).

VII. ADJOURNMENT

Signed,

Dan Petro  
Board President

R. Knoepfle called the roll. The following members answered present:

Bill Dussling	Vice President
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Lenny Walker	Member
Todd Younger	Member

Absent at roll call:

Mark Hineman	Member
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Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent finance and operations; M. Johnson, assistant superintendent for student services; G. Minter, principal, PHS; K. Kendrick, associate principal, PHS; L. Soukup, division head for student success, safety and wellness, PHS; N. Olson, division head for student success, safety and wellness, PHS; R. Knoepfle, executive assistant to the school board and the superintendent; J. Laskowski, executive administrative assistant to superintendent; P. Mogge, director of community engagement and outreach; T. Schlorff, director of instructional technology and technology services; staff; and citizens.

1. PLEDGE OF ALLEGIANCE

Vice President Dussling led the Board and audience in the Pledge of Allegiance.

2. PUBLIC COMMENTS

There were no public comments.

3. CLOSED SESSION

It was moved by Dussling and seconded by Palmer that the Board of Education convene in Closed Session for the purpose of:

- Student disciplinary cases. 5ILCS 12/2(c)(9);
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- The setting of a price for sale or lease of property owned by the District. 5ILCS 120/2(c)(6).

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The Board convened in Closed Session at 5:33 p.m.

At 4:50 p.m. M. Hineman entered the closed session meeting.

4. RECONVENE IN OPEN MEETING

It was moved by Kreutzer and seconded by Palmer that the Board of Education reconvene in Open Meeting.

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Hineman, Palmer, Walker, Younger, Petro  
Nays: None

The Board reconvened in Open Meeting at 6:45 p.m.

5. STUDENT DISCIPLINE

It was moved by Palmer and seconded by Kreutzer that student #2222050460 be expelled from Township High School District 214 for the remainder of the 2019-20 school year, the 2020-21 school year and through May 15, 2022 of the 2021-22 school year for violation of Board Policy 7:190 – Student Discipline, and additionally, student #2222050460 will be prohibited from trespassing on any District 214 school grounds through the date of May 15, 2022.

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Hineman, Palmer, Walker, Younger, Petro  
Nayes: None

6. SETTING THE PRICE FOR SALE OF PROPERTY 2020-083

It was moved by Kreutzer and seconded by Dussling that the Board of Education approve the sale of the Practical Architectural Construction home as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Hineman, Palmer, Walker, Younger, Petro  
Nayes: None

7. PERSONNEL TRANSACTION REPORT II 2020-084

It was moved by Hineman and seconded by Kreutzer that the Board of Education approve Personnel Transaction Report II, including the following appointment, effective July 1, 2020:

- Keir Rogers, Principal of Specialized Schools

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Hineman, Walker, Younger, Petro  
Nayes: None  
Abstain: Palmer

8. JOB DESCRIPTION 2020-085

It was moved by Walker and seconded by Kreutzer that the Board of Education approve the job description for the position of Director of Administrative Services.

Upon roll call, the motion carried.

Ayes: Dussling, Kreutzer, Hineman, Palmer, Walker, Younger, Petro  
Nayes: None

9. ADJOURNMENT

It was moved by Kreutzer and seconded by Walker to adjourn. The motion carried.

The meeting adjourned at 6:50 p.m.

## MINUTES

The Minutes of the Regular Meeting  
of the Month of April of the 2019-20 Board of Education  
Township High School District 214 held on May 14, 2020  
at 7:02 p.m.

Per the Illinois Executive Order 2020-07:

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

Issued by the Governor March 16, 2020

President Petro called the meeting to order at 7:02 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; M. Johnson, assistant superintendent for student services; Lopez, associate superintendent for teaching and learning; K. Kraft, principal, specialized schools; J. Laskowski, executive administrative assistant to the superintendent; R. Knoepfle, executive assistant to the school board and superintendent; P. Mogge, director of community engagement and outreach; T. Schlorff, director of instructional technology and technology services: and citizens.

1. PLEDGE OF ALLEGIANCE

President Petro led the Board and audience in the Pledge of Allegiance.

2. APPROVAL OF MINUTES

It was moved by Hineman and seconded by Younger that the Board of Education approve the minutes of the Regular Meeting of April 16, 2020, the Closed Session Meeting of April 16, 2020, the Special Meeting of April 29, 2020 and the Closed Session Meeting of April 29, 2020.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

3. STUDENT RECOGNITION

The following students were recognized for their achievements in the areas indicated:

Howard Lester Awards

Josh Methner, John Hersey High School  
Janine Boyan, John Hersey High School

Richard W. Calisch Arts Unlimited Award

Abigail Franke, Elk Grove High School

Richard W. Calisch Arts Unlimited Honorable Mentions:

Laurynas Zavistanavicius, Buffalo Grove High School  
Anna Gorrill, John Hersey High School  
Michael Fergus, Prospect High School  
Joseph Heck, Rolling Meadows High School  
Veronica Camargo, Wheeling High School

Stephen D. Berry Award of Excellence - 2020 National Merit Finalists

Kaeley Appleton, Prospect High School  
Jessica Bek, John Hersey High School  
Nicholas Castaneda, Buffalo Grove High School  
Joseph Demaria, Rolling Meadows High School  
Emily Gordon, Prospect High School  
Karolina Groszewska, John Hersey High School  
Sydney Hemenway, John Hersey High School  
George Indelli, Prospect High School  
Alexander Jarosik, Rolling Meadows High School  
Maya Kuzak, Prospect High School  
Maximino Martinez, Elk Grove High School  
Alexander Rau, Prospect High School  
Angela Romanelli, Prospect High School  
Anna Schulz, Prospect High School  
Amelie Smithson, John Hersey High School  
Patryk Szczepaniak, John Hersey High School  
Samantha Wozniczka, Rolling Meadows High School

4. ADJOURN SINE DIE

It was moved by Kreutzer and seconded by Dussling to adjourn sine die. The motion carried.

Upon roll call, the motion carried.



Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro  
Nays: None

The meeting adjourned sine die at 7:16 p.m.

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F. Daniel Petro, president

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William J. Dussling, vice president

ORGANIZATIONAL MEETING  
The Minutes of the Organizational Meeting  
of the 2020-21 Board of Education of  
Township High School District 214 held on May 14, 2020  
at 7:17 p.m.

Per the Illinois Executive Order 2020-07:

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

Issued by the Governor March 16, 2020

President Petro called the remote meeting to order at 7:17 p.m. and R. Knoepfle called the roll. The following members answered present:

Bill Dussling	Vice President
Alva Kreutzer	Member
Mark Hineman	Member
Mildred Palmer	Member
Dan Petro	President
Lenny Walker	Member
Todd Younger	Member

Absent at roll call:  
None

1. ELECTION OF TEMPORARY CHAIR

It was moved by Palmer that Dussling serve as temporary chairperson to supervise the election of president. With no other nominations, it was declared the Dussling would serve as temporary chair.

2. ELECTION OF BOARD PRESIDENT

It was moved by Younger that Petro be nominated for president of the Board of Education for a one-year term.

There being no other nominations, Dussling declared the nominations closed.

Upon roll call, Dussling declared that Petro was the duly elected president.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Petro, Walker, Younger  
Nays: None

3. ELECTION OF BOARD VICE-PRESIDENT

It was moved by Walker that Dussling be nominated for vice president of the Board of Education for a one-year term.

There being no other nominations, Petro declared the nominations closed.

Upon roll call, Petro declared that Dussling was the duly elected vice president of the Board of Education for a one-year term.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro,  
Nays: None

4. ELECTION OF BOARD SECRETARY

It was moved by Kreutzer that Cathy Johnson be nominated for secretary of the Board of Education until June 30, 2021.

There being no other nominations, Petro declared the nominations closed.

Upon roll call, Petro declared that Cathy Johnson was the duly elected secretary of the Board of Education until June 30, 2021.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro,  
Nays: None

5. ADJOURNMENT

It was moved by Dussling and seconded by Palmer that the meeting adjourn sine die.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro,  
Nays: None

The meeting adjourned sine die at 7:22 p.m.

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F. Daniel Petro, president

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W. J. Dussling, vice president

## MINUTES

The Minutes of the First Regular Meeting  
of the Month of May of the 2020-21 Board of Education  
Township High School District 214 held on May 14, 2020  
at 7:23 p.m.

Per the Illinois Executive Order 2020-07:

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present” is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

Issued by the Governor March 16, 2020

President Petro called the remote meeting to order at 7:23 p.m. and R. Knoepfle called the roll. The following members were present:

William Dussling	Vice President
Mark Hineman	Member
Alva Kreutzer	Member
Mildred Palmer	Member
Dan Petro	President
Leonard Walker	Member
Todd Younger	Member

Absent at roll call:

None

Also present at the meeting were: D. Schuler, superintendent; C. Johnson, associate superintendent for finance and operations; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; K. Kraft, principal, specialized programs; R. Knoepfle, executive assistant to the school board and superintendent; J. Laskowski, executive administrative assistant to the superintendent; P. Mogge, director of community engagement and outreach; T. Schlorff, director of instructional technology and technology services.; and citizens.

### 1. CODE OF CONDUCT

President Petro led the Board reciting the Pledge of Allegiance and the Board members all affirmed the Code of Conduct.

## 2. SUPERINTENDENT'S REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- B. Brandwein/Fitness Wear Inc. requested bid information.
- E. Luberda/NY Cap requested bid information.
- T. Asta requested financial and personnel information.

D. Schuler shared the plans for graduation with the Board, including information regarding the closed-captioned graduation videos that will be available for students and their families at 7:00 p.m. on May 20, 2020. He is very pleased with the work of the school principals and staff in assembling the information and in the quality of the work. There will be three levels of redundancy in the video distribution plan so that families can be sure of availability to view the ceremony. The district will also share help desk information with families to assist them if they are having difficulty connecting with the videos. D. Schuler noted that the administration is quickly pivoting from developing the remote learning plans to building plans for next year to support students with new content and student accountability, as the principals have done a tremendous job of making the end of this year meaningful for the students.

D. Schuler reported that C. Johnson and he are meeting regularly to look at possible budget scenarios for next year, as the district will finish this year financially whole. The budget landscape for next year is completely unknown and may be further complicated by the possible delay in tax payments to the county by 60 days, as recently announced by the Cook County Board President, T. Preckwinkle. The possibility of another stimulus bill may also impact the revenues for the district.

D. Schuler introduced M. Johnson, assistant superintendent for student services, to present the 2019-20 Student Services Report and provide an update on the district's response to the pandemic crisis from the student services perspective.

M. Johnson commended the entire student services staff for their support of student learning during this time, noting the collaboration and commitment given to make sure every student was given appropriate supports. Prior to students leaving school to begin the Act of God days, followed by the remote learning days, the division heads made sure that every student had the technology devices they needed. She noted that within the first week of remote learning, the staff developed a referral form for teacher use to identify any student at risk, no matter the issue. Those referral forms were shared with the student services staff and the Problem Solving Teams for immediate response.

For special education students, IEPs are still being held regularly and 8<sup>th</sup> grade reviews and transition plan meetings are being held. Support staff are holding individual student Zoom meetings to assist students with their academics and with their SEL needs, and for students struggling with any technology issues, the teachers are providing instructional materials in paper form delivered to the student. The teachers are using great creativity to keep students engaged and learning. The student services staff have been working with the Education Foundation to secure donations to assist students and families in need, an updated resources list has been shared with families, and the homeless liaisons in each school are maintaining contact with the students to make sure they continue to have shelter during this uncertain time. For upperclassmen, the post-secondary counselors have been working with juniors and seniors whose post-secondary plans may now have changed or the options may have altered.

The Board discussed:

- the breakdown of special education student categories and the increase or decrease in numbers per category;

- the difficulty of providing related services of occupational and physical therapies at this time and the innovative ways the staff are supplementing the lack of in-person time;
- the impact on students' mental health and how teachers are responding as sounding boards for students to address their challenges;
- the work of the elementary districts for early childhood identification and interventions that help move children from needing special education services later in their school years.

3. PUBLIC COMMENTS

There were no public comments.

4. BOARD MEMBER UPDATES

There were no Board Member updates.

5. APPROVE CONSENT CALENDAR 2020-071 through 2020-082

Items 2020-071 through 2020-082 appearing on the Consent Calendar were presented for the Board's consideration.

It was noted that the Board received a revised version of item 2020-074 Establish Time, Date, and Place of Regular Meetings that acknowledged the possible need of holding meetings remotely for the purpose of protecting public health per the Governor's Executive Order.

It was moved by Dussling and seconded by Palmer that the Board of Education approve Items 2020-071 through 2020-082 appearing on the Consent Calendar as presented.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Palmer, Walker, Younger, Petro

Nays: None

A. Approve Accounts Payable 2020-071

Transfers Dated April 1-30, 2020 listing:

Educational Fund Listing	\$1,754,445.06
Operations and Maintenance	41,012.80
TOTAL	<u>\$1,795,457.86</u>

Actual April 23, 2020 listing:

Educational Fund Listing	\$2,233,348.97
Operations and Maintenance	146,369.52
Transportation Fund	839,118.26
Capital Projects 62	62,897.37
TOTAL	<u>\$3,281,734.12</u>

Checks Dated: April 23, 2020

Check Numbers: 733369 through 733591

Actual May 7, 2020 listing:	
Educational Fund Listing	\$1,562,895.92
Operations and Maintenance	343,963.57
Transportation Fund	120,610.65
TOTAL	<u>\$2,027,470.14</u>

Checks Dated: May 7, 2020  
 Check Numbers: 733603 through 733883

B. Personnel Transaction Report 2020-072

Approved Personnel Transaction Report attached to these minutes.

C. Destruction of Closed Meeting Audio Recordings 2020-073

Approved the destruction of closed session audio recordings for the following meetings:

October 4, 2018  
 October 18, 2018

D. Establish Time, Date, and Place of Regular Meetings 2020-074

That the Board of Education establishes the following meeting dates to be held at 7:00 p.m. in the Board Room at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, for the period July, 2020 through June, 2021, unless noted below or conducted remotely for the express purpose of protecting public health and in compliance with directives as allowed by Illinois Executive Order 2020-07 to avoid public gatherings. The October 29, 2020 and March 4, 2021 Workshops will begin at 6:30 p.m. at the location indicated below.

**2020**

July 9  
 August 5 at 7:30 a.m.  
 August 13  
 September 10  
 October 8  
 October 29 Workshop (PHS\*)  
 November 12  
 December 10

**2021**

January 21  
 February 11  
 March 4 Workshop (WHS\*\*)   
 March 18  
 April 8  
 April 29  
 May 13  
 June 10

\*Prospect High School  
 \*\*Wheeling High School

E. Food and Nutrition Services Employee Salary Schedule 2020-21 2020-075

Approved the Food Service Salary Schedule as presented.

F. Appointment of District Activity Fund Signatories 2020-076

Approved the designation of the following persons as authorized signatories of activity checks effective July 1, 2020 and direct that appropriate bonding be acquired:

Buffalo  
Grove High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Jeffrey Wardle, Principal  
F. Robert Hartwig, Associate Principal  
Mark Schaetzlein, Assistant Principal

Elk Grove  
High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Paul Kelly, Principal  
Kyle Burritt, Associate Principal  
Robert Murphy, Assistant Principal

John  
Hersey  
High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Gordon J. Sisson, Principal  
Joseph Krajacic, Associate Principal  
John Novak, Assistant Principal

Prospect  
High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Gregory Minter, Principal  
Kara Kendrick, Associate Principal  
Frank Mirandola, Assistant Principal

Rolling  
Meadows  
High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Eileen Hart, Principal  
Nathan Aslinger, Associate Principal  
Lisa DaRocha, Assistant Principal

Wheeling  
High  
School Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Jerry Cook, Principal  
Henry Brown, Associate Principal  
Donald Rowley, Assistant Principal

District Cathy Johnson, Associate Superintendent for Finance and Operations  
Sherry L. Koerner, Director of Business Services  
Carmel K. Kraft, Associate Superintendent for Human Resources

G. Graduation Audio Services

2020-077

Rejected all proposals.



H. District Health and Athletic Trainer Supplies - Bid 2020-078

Accepted the bids totaling \$52,644.42 as shown under Recommended Award for the purchase of district health and athletic trainer supplies for the 2020-21 school year.

<u>Vendor</u>	<u>Recommended Award</u>
<b>Alert Services (San Marcos, TX)</b>	<b>\$24,757.78</b>
<b>School Health Corporation (Rolling Meadows, IL)</b>	<b>\$21,222.87</b>
<b>Medco Sports Medicine (Amherst, NY)</b>	<b>\$ 6,663.77</b>
ARYSE (Lincoln, NE) *	
BSN Sports, LLC (Dallas, TX) *	
Henry Schein Medical (Melville, NY) **	
	<hr/> <b>\$52,644.42</b>

\* Vendor was the lowest bidder on few enough items as to be inefficient for the District and unprofitable for the vendor. Items were awarded to the next lowest responsible bidder.

\*\* Vendor not considered a responsible bidder.

The lowest responsible bidder meeting the specifications for each item is being recommended with the exception of toothbrushes, isolation gowns, and procedure face masks. More favorable pricing is available through cooperative purchasing options for these items.

I. District Science Supplies - Bid 2020-079

Accepted the bids totaling \$ 61,670.86 for the purchase of science department supplies for 2020-21 school year.

<u>Vendor</u>	<u>Recommended</u>
<b>VWR International, LLC (Rochester, NY)</b>	<b>\$ 36,645.16</b>
<b>Fisher Scientific (Hanover Park, IL)</b>	<b>\$ 14,569.49</b>
<b>Carolina Biological Supply Company (Burlington, NC)</b>	<b>\$ 5,471.55</b>
<b>Flinn Scientific, Inc. (Batavia, IL)</b>	<b>\$ 2,969.44</b>
<b>Thomas Scientific, LLC (Swedesboro, NJ)</b>	<b>\$ 1,825.22</b>
<b>Edvotek (Washington, DC)</b>	<b>\$ 190.00</b>
	<hr/> <b>\$ 61,670.86</b>

J. Property Tax Appeal Board (PTAB) Authorizing Resolution for 2019-2021 Triennial Assessment Appeals 2020-080

Approved the Property Tax Appeal Board Authorizing Resolution for 2019–21 triennial tax year assessment appeals.

K. District Transportation Addendum due to COVID-19 – Grand Prairie, Regular Ed and Special Ed 2020-081

Accepted the addendum to continue payments to Grand Prairie in accordance with the Amendment to Agreement for Transportation Services.

L. District Transportation Addendum due to COVID-19 – First Student Regular Ed. 2020-082

Accepted the addendum to continue payments to First Student in accordance with the Amendment to Agreement for Transportation Services.

6. CLOSED SESSION

It was noted that the Board no longer had a need to enter into closed session.

7. ADJOURNMENT

It was moved by Petro and seconded by Kretuzer to adjourn. The motion carried.

The meeting adjourned at 7:55 p.m.

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F. Daniel Petro, president

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William J. Dussling, vice president

**PERSONNEL TRANSACTION REPORT**

**CHANGE IN STATUS - EDUCATION ASSOCIATION**

**Name**

**RANDOLPH, DILLON**

**Remarks**

**1.0 English - RMHS**

Resignation

Effective May 29, 2020

**SMITH, VICTORIA**

**Remarks**

**0.4 World Languages - JHHS**

Resignation

Effective May 29, 2020

**PLAZA, SCOTT**

**Remarks**

**Business Ed - EGHS**

Reduction in FTE from 1.0 to 0.8

Effective August 10, 2020

## CLASSIFIED PERSONNEL TRANSACTION REPORT

**EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2019 - 2020****CHANGE OF STATUS**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
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MCANNALLEY, CAROL

Remarks:

**Job Placement Specialist (FVEC)**

Resignation

Effective: June 1, 2020

NABOLOTNY, MICHAEL

Remarks:

**Instructional Assistant - Student Services (PHS)**

Resignation

Effective: June 1, 2020

NICKEL, AMY

Remarks:

**Athletic Assistant (PHS)**

Resignation

Effective: June 1, 2020

REDING, MONICA

Remarks:

**Job Placement Specialist (FVEC)**

Resignation

Effective: June 1, 2020

REINHART, ANGELA

Remarks:

**Instructional Assistant - ELL (WHS)**

Resignation

Effective: June 1, 2020

ZIMMERMANN, MARYCLAIRE

Remarks:

**Instructional Assistant - Student Services (RMHS)**

Resignation

Effective: June 1, 2020

**EMPLOYMENT OF EDUCATIONAL SUPPORT PERSONNEL 2020-2021****CHANGE OF STATUS**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>VAZQUEZ, LARICIA</b>			
<b>Remarks:</b>	<b>Administrative Assistant III (PHS)</b>		
	Grade 6, Row 80	\$24.14	40
	From: Administrative Assistant I (PHS)		
	Effective: July 1, 2020		

**VOLUNTARY RETIREMENT INCENTIVE EDUCATIONAL SUPPORT PERSONNEL 2020-2021**

<u>Name:</u>	<u>Assignment</u>	<u>Salary</u>	<u>Hrs./Week</u>
<b>SHEEHAN, MARTA</b>			
<b>Remarks:</b>	<b>Bookkeeper (EGHS)</b>		
	Intent to Participate		
	Effective: June 30, 2024		

ITEM NO: 2020-088  
DATE: June 11, 2020  
FILE: Meetings

**Subject: Destruction of Closed Meeting Audio Recordings**

**BACKGROUND INFORMATION:**

The Illinois Open Meetings Act (5 ILCS 120/2.06) requires that Boards of Education keep a verbatim record of their closed meetings in the form of an audio or video recording. After 18 months have passed since being made, the audio or video recording of a closed meeting may be destroyed, provided the Board approved: 1) its destruction; and, 2) minutes of the particular closed meeting.

**ADMINISTRATIVE CONSIDERATION:**

The Board of Education approved the following minutes of the closed meetings as indicated:

<u>Date of Meeting</u>	<u>Date of Approval</u>
November 8, 2018	December 13, 2018

**RECOMMENDED ACTION:**

That the Board of Education approve the destruction of closed session audio recordings for the following meetings:

November 8, 2018

ITEM: 2020-089  
DATE: June 11, 2020  
FILE: Budget

**Subject: Property Tax Appeal Board (PTAB) Authorizing Resolution Assessment Appeals**

**BACKGROUND INFORMATION:**

The Board of Education has determined that in cases where 1) the appeal is for an assessment reduction in excess of \$300,000, or 2) the appeal is for an assessment reduction of less than \$300,000 when the Board is aware of a prior year PTAB appeal for the same property, the District will intervene. Beginning with tax year 2001 interventions, the Board of Education adopted a blanket resolution authorizing the administration and the Board's attorney to intervene in PTAB appeals meeting the Board's criteria.

**ADMINISTRATIVE CONSIDERATIONS:**

The Board's attorney, Franczek, P.C., represents many clients, some of which are PTAB appellants. It is necessary to approve a resolution permitting an alternate firm be used to avoid conflict of interest. The resolution must name the firm and indicates Hauser, Izzo, Petrarca, Gleason & Stillman, LLC is authorized to represent the district on those cases that meet the board's criteria. This resolution is applicable to 2019-21 triennial tax year appeals.

**RECOMMENDED ACTION:**

That the Board of Education approve the Property Tax Appeal Board Authorizing Resolution for 2019–21 triennial tax year assessment appeals.

**Resolution Authorizing Intervention in Proceedings before the  
State of Illinois Property Tax Appeal Board**

**Whereas**, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board (“PTAB”); and

**Whereas**, a reduction granted by the PTAB in the assessed value of a parcel or parcels located within the boundaries of Township High School District No. 214 will lead to the issuance of a real estate tax refund from the current collections of the Board of Education of Township High School District No. 214 (the “Board”); and

**Whereas**, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district’s revenue interest in the assessed value of a parcel or parcels; and

**Whereas**, the time period during which a taxing district may intervene is 60 days after the taxing district’s receipt, from the local county Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

**Whereas**, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board’s real property tax base by intervening in those PTAB appeals filed on parcels within the boundaries of the Board where the requested reduction in assessed value is in excess of \$300,000 and those appeals where the requested reduction in assessed value is less than \$300,000 when the Board is aware of a prior year PTAB appeal for the same property.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Education of Township High School District No. 214, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference;
2. The Board hereby authorizes the legal firm of Hauser, Izzo, Petrarca, Gleason & Stillman, LLC, to: a) file a Request to Intervene in Appeal Proceedings in all 2016, 2017, and 2018 assessment appeals filed at the PTAB for which the Board receives notice from the local county Board of Review and the requested reduction in assessed value is in excess of \$300,000; b) file a Request to Intervene in Appeal Proceedings in all 2016, 2017, and 2018 assessment appeals filed at the PTAB for which the Board receives notice from the local county Board of Review and the appeal is for an assessment reduction of less than \$300,000 when the Board is aware of a prior year PTAB appeal for the same property; and c) represent the Board’s interests in those proceedings;
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed;
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution;
5. This Resolution shall be in force and effect upon its adoption.



After a full and complete discussion thereof, Member \_\_\_\_\_ moved that the foregoing Resolution be adopted and Member \_\_\_\_\_ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Absent: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

Dated: June 14, 2018

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

**Resolution Authorizing Intervention in Proceedings before the  
State of Illinois Property Tax Appeal Board**

**Whereas**, an owner or manager of a parcel or parcels of real property located within the boundaries of the State of Illinois has the right to file an appeal challenging the assessed value of the parcel or parcels of real property with the State of Illinois Property Tax Appeal Board (“PTAB”); and

**Whereas**, a reduction granted by the PTAB in the assessed value of a parcel or parcels located within the boundaries of Township High School District No. 214 will lead to the issuance of a real estate tax refund from the current collections of the Board of Education of Township High School District No. 214 (the “Board”); and

**Whereas**, a taxing district has the right to intervene in proceedings before the PTAB in order to protect the taxing district’s revenue interest in the assessed value of a parcel or parcels; and

**Whereas**, the time period during which a taxing district may intervene is 60 days after the taxing district’s receipt, from the local county Board of Review, of notice of the filing of an appeal by an owner or manager of a parcel or parcels of real property; and

**Whereas**, the Board has determined that it is necessary, desirable, advantageous, and in the public interest to defend the Board’s real property tax base by intervening in those PTAB appeals filed on parcels within the boundaries of the Board where the requested reduction in assessed value is in excess of \$300,000 and those appeals where the requested reduction in assessed value is less than \$300,000 when the Board is aware of a prior year PTAB appeal for the same property.

**NOW THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Education of Township High School District No. 214, Cook County, Illinois, as follows:

1. The Board finds that all of the recitals contained above are true and correct, and that the same are hereby incorporated herein by reference;
2. The Board hereby authorizes the legal firm of Hauser, Izzo, Petrarca, Gleason & Stillman, LLC, to: a) file a Request to Intervene in Appeal Proceedings in all 2019, 2020, and 2021 assessment appeals filed at the PTAB for which the Board receives notice from the local county Board of Review and the requested reduction in assessed value is in excess of \$300,000; b) file a Request to Intervene in Appeal Proceedings in all 2019, 2020, and 2021 assessment appeals filed at the PTAB for which the Board receives notice from the local county Board of Review and the appeal is for an assessment reduction of less than \$300,000 when the Board is aware of a prior year PTAB appeal for the same property; and c) represent the Board’s interests in those proceedings;
3. All motions and resolutions or parts thereof in conflict with the provisions of this Resolution are, to the extent of such conflict, hereby repealed;
4. If any section, paragraph, clause, or provision of this Resolution shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other sections, paragraphs, clauses, or provisions of this Resolution;
5. This Resolution shall be in force and effect upon its adoption.

After a full and complete discussion thereof, Member \_\_\_\_\_ moved that the foregoing Resolution be adopted and Member \_\_\_\_\_ seconded the motion. The President directed the Secretary to call the roll for a vote upon the motion to adopt this Resolution. Upon a roll call vote taken, the Board of Education voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Abstaining: \_\_\_\_\_

Absent: \_\_\_\_\_

The President declared the motion carried and the Resolution duly adopted.

Dated: June 11, 2020

By: \_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Secretary, Board of Education

ITEM: 2020-090  
DATE: June 11, 2020  
FILE: Finance

**SUBJECT: Illinois Municipal Retirement Fund Obligation**

**BACKGROUND INFORMATION:**

The Illinois Municipal Retirement Fund (IMRF) system covers non-certified staff expected to work 600 or more hours annually. Currently, the District's IMRF participants' payroll is approximately \$33 million.

The District's IMRF Unfunded Actuarial Accrued Liability (UAAL) increases at approximately 7.25% yearly. District 214 unfunded liability at year end 12/31/19 was \$15,216,640. Due to the weak global economy, the IMRF rate of return is expected to drop substantially. If District 214 pays down a portion of the UAAL, it helps to offset the loss in interest IMRF has sustained, and help to reduce our IMRF rate from substantially increasing.

During 2019-20, District 214 had a beneficial year within the insurance arena. The District has determined that it would be financially responsible to pay down a portion of the UAAL, which is anticipated to reduce both the compounding of the UAAL and the District's IMRF Employer Payroll Rate for future years.

During the Capital Projects Feasibility Task Force listening sessions, taxpayers voiced concerns regarding the district's unfunded liability. This proposal is a solution to reduce those liabilities.

**ADMINISTRATIVE CONSIDERATIONS:**

By paying down up to \$8 million of the UAAL liability utilizing a portion of current fund balance, the District is anticipated to reduce both the compounding of the UAAL and the District's IMRF Employer Payroll Rate in future years.

**RECOMMENDED ACTION:**

The Board of Education approve the recommended pay down of the IMRF Unfunded Actuarial Accrued Liability (UAAL) in the amount of up to \$8 million prior to June 30, 2020.

ITEM: 2020-091  
DATE: June 11, 2020  
FILE: Registration Fees

**SUBJECT: Registration Fees 2020-21- Revised**

### **BACKGROUND**

Student registration fees are assessed on a regular basis and the Board of Education approved registration fees for the 2020-21 year on February 20, 2020. The approved fee had not increased since the 2017-18 school year.

The Board of Education and Administration are cognizant that the global COVID-19 pandemic has created additional financial burdens on our school community.

### **ADMINISTRATIVE CONSIDERATION**

For all district students in 2020-21 only, the \$425 student registration fee will be eliminated.

The registration fee includes such things as: textbooks rental, instructional materials, digital learning, school calendars, one physical education shirt per year, one physical education lock when entering district, a pass to regular season home activities, iPad Protection Plan and the school newspaper.

The co-curricular participation fee will be suspended until further determinations can be made. The parking lot fee will remain at \$190.

The bus transportation fee will remain at \$675 for those students living less than 1.5 miles from school. For children in the same family, the fee will remain at \$550 for the additional students beyond the first child.

The fee for the Behind the Wheel portion of Drivers Education will be suspended until further determinations can be made.

Refunds will not be issued for the partial use of paid transportation and parking lot usage.

A student on a fee waiver would have fees waived per School Code.

### **RECOMMENDATION**

That the Board of Education approve the revised 2020-21 registration fee recommendations as presented.

ITEM: 2020-092  
DATE: June 11, 2020  
FILE: Calendar

**Subject: Revised 2020-21 School Calendar**

**BACKGROUND INFORMATION:**

Section 10-19 of the Illinois School code requires that the Board of Education annually prepare and submit a calendar for the school term specifying the opening and closing dates and providing for a school term to ensure 176 days of actual pupil attendance. The Board of Education has traditionally established a school term of at least 185 days to ensure compliance with the school code and to allow for the use of emergency days, if required, and provide for teacher institute or in-service days.

**ADMINISTRATIVE CONSIDERATIONS:**

The Board of Education approved the 2020-21 recommended school calendar on October 18, 2018 as part of a 2-year calendar pilot. The calendar has 180 student contact days, and 3 Institute Days, and 2 In-Service Days. At the February 20, 2020 the Board of Education approved a revised calendar to align the calendar with the language in the 2019-2024 EA Cumulative Agreement that states In-Service Days shall take place on the day before the first day of student attendance at the beginning of each semester and to move Parent Teacher Conferences from 10/22/20 to 10/29/20 to avoid conflicts with co-curricular activities.

Governor Pritzker approved Senate Bill 1863 which establishes November 3, 2020 as a State holiday to be known as 2020 General Election Day to be observed throughout the State. This law provides that all government offices (with the exception of election authorities) shall be closed unless authorized to be used as a location for election day services or as a polling place. Due to the additional State holiday, we need to add another day of instruction. We are proposing the additional day of instruction to be Friday, May 28<sup>th</sup> which will be the last day of school. With the addition of this new state holiday, we also need to change the floating holiday allocation on the fiscal calendar. We are proposing a change from two Floating Holidays to one for the 2020-21 school year to comply with the 15 paid holidays for 12-month employees.

The District Executive Council has also reviewed and approved the proposed revision.

**RECOMMENDED ACTION:**

That the Board of Education approve the revised 2020-21 school calendar as recommended.

att.

**2020-2021 SCHOOL CALENDAR**  
**TOWNSHIP HIGH SCHOOL DISTRICT 214**

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Institute Day	Monday, August 10, 2020	Students Not in Attendance
In-Service Day	Tuesday, August 11, 2020	Students Not in Attendance
First Day of Classes – 1 <sup>st</sup> Quarter	Wednesday, August 12, 2020	
Labor Day	Monday, September 7, 2020	All Buildings Closed
Non-Attendance Day	Monday, September 28, 2020	All Buildings Closed
<b>End of 1<sup>st</sup> Quarter</b>	<b>Friday, October 9, 2020</b>	<b>No early dismissal</b>
<hr/>		
Institute Day	Monday, October 12, 2020	Students Not in Attendance
First Day of Classes – 2 <sup>nd</sup> Quarter	Tuesday, October 13, 2020	
Parent/Teacher Conferences, Evening	Thursday, October 29, 2020	
2020 General Election Day	Tuesday, November 3, 2020	All Buildings Closed
Non-Attendance Day	Wednesday, November 25, 2020	All Buildings Closed
Thanksgiving Day	Thursday, November 26, 2020	All Buildings Closed
Non-Attendance Day	Friday, November 27, 2020	All Buildings Closed
1 <sup>st</sup> Semester Final Exams	Dec. 16, 17, 18, 2020	
<b>End of 2<sup>nd</sup> Quarter/1<sup>st</sup> Semester</b>	<b>Friday, December 18, 2020</b>	<b>Students dismissed after final exams</b>
Winter Break Begins at Close of Classes	Friday, December 18, 2020	
<hr/>		
In-Service Day	Monday, January 4, 2021	Students Not in Attendance
First Day of Classes – 3 <sup>rd</sup> Quarter	Tuesday, January 5, 2021	
Martin Luther King, Jr. Day	Monday, January 18, 2021	All Buildings Closed
Non-Attendance Day	Friday, February 12, 2021	Teachers, Students and 10-month Staff Not in Attendance
Presidents' Day, Non-Attendance Day	Monday, February 15, 2021	All Buildings Closed
Institute Day	Friday, February 26, 2021	Students Not in Attendance
<b>End of 3<sup>rd</sup> Quarter</b>	<b>Friday, March 12, 2021</b>	<b>No early dismissal</b>
<hr/>		
First Day of Classes – 4 <sup>th</sup> Quarter	Monday, March 15, 2021	
Spring Break Begins at Close of Classes	Friday, March 19, 2021	<b>Students dismissed early</b>
Classes Resume After Spring Break	Monday, March 29, 2021	
Non-Attendance Day	Friday, April 2, 2021	All Buildings Closed
Commencement Exercises	Wednesday, May, 19, 2021	
2 <sup>nd</sup> Semester Final Exams	May 26, 27, 28, 2021	
<b>End of 2<sup>nd</sup> Semester/Last Day of Classes</b>	<b>Friday, May 28, 2021</b>	<b>Students dismissed after final Exams</b>
Memorial Day	Monday, May 31, 2021	All Buildings Closed

**BOE Approved: 10/18/18**  
**BOE Approved Revisions: 2/20/20**  
**BOE Approved Revisions:**

**2020-21 SCHOOL CALENDAR**  
**TOWNSHIP HIGH SCHOOL DISTRICT 214**

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**Staff Development Week – First-Year Probationary Teachers**

*Summer, 2020 - District Staff Development Program for First-Year Probationary Teachers*

*Monday, August 3 – Friday, August 7, 2020*

*(activities and locations to be determined and communicated to first-year teachers)*

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**Pupil Attendance/Non-Attendance Days**

<u>Pupil Attendance Days</u>	<u>Legal Holidays</u>	<u>Non-Attendance Days</u>	<u>Institute/In-Service Days</u>
August 14	-----		August 10, 2020 August 11, 2020
September 20	Labor Day (9/7/20)	September 28, 2020	
October 21	-----		October 12, 2020
November 17	General Election Day (11/3/20) Thanksgiving Day (11/26/20)	November 25, 2020 November 27, 2020	
December 14	Christmas Day (12/25/20)		
January 18	New Year's Day (1/1/21) Martin Luther King Day (1/18/21)		January 4, 2021
February 17	-----	February 12, 2021 February 15, 2021	February 26, 2021
March 18	-----		
April 21	-----	April 2, 2021	
May 20	Memorial Day (5/31/21)		
<hr/> 180	<hr/> 7	<hr/> 6	<hr/> 5

**Total Number of Days for All Teachers - 185**

1st Semester - 89    2nd Semester - 96

	<u>Begin</u>	<u>End</u>	<u># of days</u>
First Quarter	Monday, August 10, 2020	Friday, Friday, Oct. 9, 2020	43 days
Second Quarter	Monday, October 12, 2020	Friday, December 18, 2020	46 days
Third Quarter	Monday, January 4, 2021	Friday, March 12, 2021	47 days
Fourth Quarter	Monday, March 15, 2021	Thursday, May 27, 2021	49 days

**BOE Approved: 10/18/18**  
**BOE Approved Revisions: 2/20/20**  
**BOE Approved Revisions:**



**2020-21 FISCAL CALENDAR**  
**July 1, 2020 – June 30, 2021**  
TOWNSHIP HIGH SCHOOL DISTRICT 214

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*Summer, 2020 - District Staff Development Week for First-Year Probationary Teachers*  
**Monday, August 3 – Friday, August 7, 2020**  
*(activities and locations to be determined and communicated to first-year teachers)*

Independence Day	Saturday, July 4, 2020	All Buildings Closed
Institute Day	Monday, August 10, 2020*	Students Not in Attendance
In-Service Day	Tuesday, August 11, 2020*	Students Not in Attendance
First Day of Classes	Wednesday, August 12, 2020	
Labor Day	Monday, September 7, 2020	All Buildings Closed
Non-Attendance Day	Monday, September 28, 2020	All Buildings Closed
<b>End of 1st Quarter</b>	<b>Friday, October 9, 2020</b>	<b>No early dismissal</b>
Institute Day	Monday, October 12, 2020*	Students Not in Attendance
<b>First Day of Classes – 2nd Quarter</b>	<b>Tuesday, October 13, 2020</b>	
Parent/Teacher Conferences, Evening	Thursday, October 29, 2020	
2020 General Election Day	Tuesday, November 3, 2020	All Buildings Closed
Non-Attendance Day	Wednesday, November 25, 2020	All Buildings Closed
Thanksgiving Day	Thursday, November 26, 2020	All Buildings Closed
Non-Attendance Day	Friday, November 27, 2020	All Buildings Closed
<b>End of 2nd Quarter/1st Semester</b>	<b>Friday, December 18, 2020</b>	<b>Students dismissed after final exams</b>
Winter Break Begins at Close of Classes	Friday, December 18, 2020	
Christmas Eve	Thursday, December 24, 2020	All Buildings Closed
Christmas Day	Friday, December 25, 2020	All Buildings Closed
	Monday, December 28, 2020	All Buildings Closed ** +
	Tuesday, December 29, 2020	All Buildings Closed ** +
	Wednesday, December 30, 2020	All Buildings Closed ** +
New Years Eve	Thursday, December 31, 2020	All Buildings Closed
New Years Day	Friday, January 1, 2021	All Buildings Closed
In-Service Day	Monday, January 4, 2021	Students Not in Attendance
<b>First Day of Classes – 3rd Quarter</b>	<b>Tuesday, January 5, 2021</b>	
Martin Luther King, Jr. Day	Monday, January 18, 2021	All Buildings Closed
Non-Attendance Day	Friday, February 12, 2021	Teachers, Students and 10-month Staff Not In Attendance
Presidents' Day	Monday, February 15, 2021	All Buildings Closed
Institute Day	Friday, February 26, 2021	Students Not in Attendance
<b>End of 3rd Quarter</b>	<b>Friday, March 12, 2021</b>	<b>No early dismissal</b>
<b>First Day of Classes – 4th Quarter</b>	<b>Monday, March 15, 2021</b>	
Spring Break Begins at Close of Classes	Friday, March 19, 2021	<b>Students dismissed early</b>
Non-Attendance Day	Friday, April 2, 2021	All Buildings Closed
Commencement Exercises	Wednesday, May 19, 2021	
<b>Last Day of Classes</b>	<b>Thursday, May 27, 2021</b>	<b>Students dismissed after final exams</b>
Memorial Day	Monday, May 31, 2021	All Buildings Closed
<b>Year-End Debrief for 10-month IMRF staff</b>	<b>Tuesday, June 1, 2021</b>	<b>8:00 – 10:00 am</b>

\* Ten-month Educational Support Personnel are required to work August 10, August 11, and October 12.

\*\* Custodial/Maintenance personnel in attendance.

+ Twelve-month Educational Support Personnel, administrators, and supervisory personnel – charged as vacation, personal, floating holidays, deduct, or compensatory time.

**BOE Approved: 10/18/18 Revisions: 2/20/20 & 6/**

**2020-21 FISCAL CALENDAR  
TOWNSHIP HIGH SCHOOL DISTRICT 214**

**Staff Development Week – First-Year Probationary Teachers**

*Summer, 2020 - District Staff Development Program for First-Year Probationary Teachers  
Monday, August 3 – Friday, August 7, 2020  
(activities and locations to be determined and communicated to first-year teachers)*

**Working Days / Holidays (Admin/Supv, ESP, CMA)**

Month	WORKING DAYS			PAID HOLIDAYS/NON-ATTENDANCE DAYS		
	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA
July	0	23	23	--	--	--
August	16	21	21	--	--	--
September	20	20	20	2	2	2
October	22	22	22	0	0	0
November	17	17	17	2	4	4
December	13.5	17	20	1	3	3
January	18	19	19	2	2	2
February	17	19	19	1	1	1
March	18	23	23	--	--	--
April	21	21	21	1	1	1
May	20	20	20	1	1	1
June	.5	22	22	--	--	--
<b>TOTAL</b>	<b>183</b>	<b>244</b>	<b>247</b>	<b>10</b>	<b>14*</b>	<b>14*</b>

**NOTE:**

- 1) Ten-month Educational Support Personnel are required to work August 10, August 11, and October 12.
- 2) Ten-month Educational Support Personnel are paid for a total of ten holidays/non-attendance days.

\*Twelve-month Administrators, Supervisors, Educational Support Personnel, and Custodial Maintenance Personnel will have one (1) floating holidays to equal 15 paid holidays.

**BOE Approved: 10/18/18  
BOE Approved Revisions: 2/20/20 & 6/**

ITEM: 2020-093  
DATE: June 11, 2020  
FILE: Budget

**Subject: LitterKat Synthetic Turf Sweepers - Bid**

**BACKGROUND INFORMATION**

District 214 synthetic turf fields are in place at the high schools and at FVEC. The cleaning and maintenance of the turf is paramount to extend the life of the surface material.

A Synthetic Turf Sweeper is a ground driven sweeper that removes debris from the turf surface without collecting infill. It can be towed behind a small utility vehicle and can be equipped with a magnet to remove ferrous items from deep within the turf, thus increasing the safety.

**ADMINISTRATIVE CONSIDERATIONS**

Bids were received after newspaper advertisement. Additionally, bids were submitted to seven vendors.

Funds are available in the 2020-21 Operations and Maintenance Capital Equipment budget.

<u>Vendor</u>	<u>Bid</u>
<b>Pioneer Manufacturing Company (Cleveland, OH)</b>	<b>\$71,040.07</b>
Sports Turf Northwest (Phoenix, AZ)	\$73,950.00
JW Turf Inc. (Elgin, IL)	\$79,959.50

Low bidder meeting specifications is being recommended.

**RECOMMENDED ACTION**

That the Board of Education accept the bid from Pioneer Manufacturing Company in the amount of \$71,040.07 for the purchase of ten Synthetic Turf Sweepers.

ITEM: 2020-094  
DATE: June 11, 2020  
FILE: Budget

**Subject: Tomcat & Square Floor Scrubber - Bid**

**BACKGROUND INFORMATION**

On an annual basis, the building and grounds supervisors submit requests to the director of buildings and grounds for the replacement of necessary equipment. At this time, the greatest need is for the replacement of aging floor scrubbers which are increasingly costly to service and maintain.

The building and grounds supervisors tested several floor scrubbers. The Tomcat Scrubber & Square Scrub Floor Scrubber models were selected.

**ADMINISTRATIVE CONSIDERATIONS**

Bids were received after newspaper advertisement. Additionally, bids were submitted to three vendors.

Funds are available in the 2020-21 Operations and Maintenance Capital Equipment budget.

<b><u>Vendor</u></b>	<b><u>Bid</u></b>
<b>Warehouse Direct (Des Plaines, IL)</b>	<b>\$87,774.00</b>
Home Depot Pro (Lombard, IL)	\$96,941.10
Unique Products (St. Charles, IL)	\$104,475.00

Low bidder meeting specifications is being recommended.

**RECOMMENDED ACTION**

That the Board of Education accept the bid from Warehouse Direct in the amount of \$87,774.00 for the purchase of eight Tomcat & eight Square Floor Scrubbers.

ITEM: 2020-095  
 DATE: June 11, 2020  
 FILE: Budget

**Subject: Flooring Asbestos Abatement - Bids**

**BACKGROUND INFORMATION:**

There are numerous classrooms, hallways and common areas at John Hersey High School and Rolling Meadows High School with asbestos floor tile in poor condition. This bid added locations to the initial scope of work to take advantage of the economy of scale.

There are seven base bids for John Hersey High School. There are five additional alternates for countertops, flooring under millwork and first floor exit hallways.

There are two base bids and nine alternate bids for Rolling Meadows High School.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally, bids were submitted to eight vendors.

Funds are available in the 2020-21 Operations and Maintenance Capital Equipment budget and Building Capital Funds.

<u>Vendor</u>	<b>JHHS Base Bid</b>	<b>Alternates 2 &amp; 3</b>
<b>Celtic Environmental Co (Chicago Ridge, IL)</b>	<b>\$217,141</b>	<b>\$10,200</b>
Colfax Corp (Chicago, IL)	\$308,100	\$5,500
Cove Remediation (Chicago, IL)	\$272,600	\$4,800
EHC Industries (Wauconda, IL)	\$255,300	\$9,200
Husar Abatement Ltd (Franklin Park, IL)	\$227,650	\$3,300
Midway Contracting Group LLC (Tinley Park, IL)	\$284,300	\$6,000
Technica Environmental Services (Burr Ridge, IL)	\$258,300	\$6,000
Valor Technologies Inc (Bolingbrook, IL)	\$325,400	\$4,400

<u>Vendor</u>	<b>RMHS Base Bid 1 &amp; 2</b>	<b>Alternates 1, 3, 4, 5, 6, 7, 8 &amp; 9</b>
Celtic Environmental Co (Chicago Ridge, IL)	\$126,080	\$70,750
Colfax Corp (Chicago, IL)	\$151,500	\$39,600
<b>Cove Remediation (Chicago, IL)</b>	<b>\$72,000</b>	<b>\$21,750</b>
EHC Industries (Wauconda, IL)	\$115,000	\$64,400
Husar Abatement Ltd (Franklin Park, IL)	\$114,600	\$20,450
Midway Contracting Group LLC (Tinley Park, IL)	\$124,600	\$41,600
Technica Environmental Services (Burr Ridge, IL)	\$121,100	\$22,860
Valor Technologies Inc (Bolingbrook, IL)	\$158,000	\$29,000

**RECOMMENDED ACTION:**

The Board of Education accept the base bid and alternates 2 & 3 for John Hersey High School from Celtic Environmental Co in the amount of \$227,341 for flooring asbestos abatement.

The Board of Education accept the base bids 1 & 2 and alternates 1, 3, 4, 5, 6, 7, 8 & 9 and reject alternate 2 for Rolling Meadows High School from Cove Remediation in the amount of \$93,750 for flooring asbestos abatement.

ITEM: 2020-096  
DATE: June 11, 2020  
FILE: Budget

**Subject: Tennis Court Resurfacing for Rolling Meadows High School - Bid**

**BACKGROUND INFORMATION:**

Annually, the district tennis courts are reviewed by the Operations Department to determine resurfacing requirements. As a result, bid documents were prepared to include the materials, equipment and labor necessary to resurface all of the tennis courts and to color coat and stripe the courts for Rolling Meadows High School.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally, bids were sent to four vendors.

Funds are budgeted in the 2020-21 Facilities Improvement Projects.

<u>Vendor</u>	<u>Bid</u>
U.S. Tennis Court Construction Co (Lockport, IL)	\$73,900
American Sealcoating of Indiana Inc. (Michigan City, IN)	\$76,130
Perma-A Seal (South Holland, IL)	\$76,960
Midwest Sport Surfaces LLC (Westmont, IL)	\$103,000

Low bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

That the Board accept the bid from U.S. Tennis Court Construction Co in the amount of \$73,900 for resurfacing tennis courts at Rolling Meadows High School.

ITEM: 2020-097  
 DATE: June 11, 2020  
 FILE: Budget

**Subject: Vinyl and Athletic Flooring Bid**

**BACKGROUND INFORMATION:**

Several areas of Rolling Meadows & John Hersey High Schools are in need of flooring replacement. Asbestos abatement of some areas will be needed and are being bid separately. There 8 base bids for flooring work. Fitness room flooring for John Hersey High School, Rolling Meadows High School and Wheeling High School are also being considered for replacement.

Base Bid 1 is for Athletic flooring at Wheeling High School, Rolling Meadows High School and John Hersey High School. Alternate 1 is for the removal of the existing floor at John Hersey High School only and Alternate 2 is for the removal and reinstallation of the athletic equipment at John Hersey High School only.

Base Bid 2, 3, 4, 5 and 6 are for flooring at Rolling Meadows High School.

Base Bid 7 and 8 are for flooring at John Hersey High School.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally, bids were submitted to five vendors.

Funds are available in the 2020-21 Operations and Maintenance Capital Equipment budget. Fitness Room Flooring at Wheeling, Rolling Meadows and John Hersey are budgeted in building funds.

**Base Bid 1 and Alternates 1 and 2**

<u>Vendor</u>	<u>Base Bid</u>	<u>Alt 1</u>	<u>Alt 2</u>
Consolidated Flooring (Chicago, IL)	\$228,134.64	\$15,000.00	No Bid
<b>Direct Fitness Solutions (Chicago, IL)</b>	<b>\$144,096.42</b>	\$14,843.00	\$8,230.00
Keifer USA (Lindenhurst, IL)	\$167,190.00	No Bid	No Bid
Midwest Commercial Fitness, (Aurora, IL)	Unresponsive	No Bid	No Bid
Pinnacle Flooring Company, (Frankfort, IL)	\$183,060.00	\$4,750.00	\$20,000.00

**Base Bid 2, 3, 4 and 6**

<u>Vendor</u>	<u>Base Bid 2</u>	<u>Base Bid 3</u>	<u>Base Bid 4</u>	<u>Base Bid 6</u>
Consolidated Flooring (Chicago, IL)	\$19,312.00	\$4,667.00	\$ 85,345.00	\$10,371.00
Direct Fitness Solutions (Chicago, IL)	No Bid	No Bid	No Bid	No Bid
Keifer USA (Lindenhurst, IL)	No Bid	No Bid	No Bid	No Bid
Midwest Commercial Fitness, (Aurora, IL)	No Bid	No Bid	No Bid	No Bid
<b>Pinnacle Flooring Company, (Frankfort, IL)</b>	<b>\$16,800.00</b>	<b>\$4,280.00</b>	\$69,250.00	<b>\$11,200.00</b>



**Base Bid 5, 7 & 8**

<u>Vendor</u>	<u>Base Bid 5</u>	<u>Base Bid 7</u>	<u>Base Bid 8</u>
<b>Consolidated Flooring (Chicago, IL)</b>	\$259,213.00	<b>\$172,614.00</b>	<b>\$127,014.00</b>
Direct Fitness Solutions (Chicago, IL)	No Bid	No Bid	No Bid
Keifer USA (Lindenhurst, IL)	No Bid	No Bid	No Bid
Midwest Commercial Fitness, (Aurora, IL)	No Bid	No Bid	No Bid
<b>Pinnacle Flooring Company, (Frankfort, IL)</b>	<b>\$252,510.00</b>	\$197,600.00	\$133,030.00

Low bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

That the Board of Education accept Base Bid 1 and reject Alternates 1 and 2 from Direct Fitness Solutions in the amount of \$144,096.42 for the purchase and installation of athletic flooring at John Hersey High School, Rolling Meadows High School and Wheeling High School.

That the Board of Education accept Base Bid 2, 3, 6 and reject Base Bid 4 from Pinnacle Flooring Company in the amount of \$32,280 for the purchase and installation of flooring at Rolling Meadows High School

That the Board of Education accept Base Bid 7 & 8 from Consolidated Flooring of Chicago in the amount of \$299,628 for the purchase and installation of flooring at John Hersey High School and accept Base Bid 5 from Pinnacle Flooring Co. in the amount of \$252,510 for the purchase and installation of flooring at Rolling Meadows High School.

ITEM: 2020-098  
DATE: June 11, 2020  
FILE: Budget

**Subject: Approval of 2020-21 Tentative Budget and Establishment of Date for Public Hearing**

**BACKGROUND INFORMATION:**

The School Code requires that a budget be prepared in tentative form; that a tentative budget is made available for public inspection at least 30 days prior to final action; that at least one public hearing be held; and that a budget be adopted in its final form prior to the end of the first quarter of the fiscal year.

**ADMINISTRATIVE CONSIDERATIONS:**

The 2020-21 Tentative Budget is a reflection of the budgetary guidelines/assumptions established by the Board on March 19, 2020. The tentative budget represents a balanced operating budget. The administration will comply with the state budget format when placing the tentative budget on public display. The tentative budget may be modified as more information becomes available. Fiscal year 2021 will continue to require close monitoring while navigating through the Evidence Based Funding formula, the state's financial condition and financial effects of the pandemic.

**RECOMMENDED ACTION:**

1. That the Board of Education approve the tentative budget for 2020-21;
2. That the Secretary be directed to place the tentative 2020-21 budget substantially in the form presented on public display from July 13, 2020, through August 13, 2020;
3. That the administration be directed to convert the program budget to the State budget format for public display prior to July 13, 2020;
4. That the Board call for a public hearing on the proposed budget to be held at 7:00 p.m. on the evening of August 13, 2020;
5. That the Secretary be directed to publish notice, on July 13, 2020, of the availability of the tentative budget for inspection and the hour, date, and place of the public hearing.

Att.

## **NOTICE OF PUBLIC HEARING**

Notice is hereby given by the Board of Education of Township High School District 214, in the County of Cook, State of Illinois, that the tentative budget for said school district for the fiscal year beginning July 1, 2020, will be on file and conveniently available for public inspection during regular business hours at 2121 South Goebbert Road, Arlington Heights, Illinois, in this school district from and after 8:00 o'clock a.m. on the 13th day of July, 2020. Notice is further hereby given that a public hearing on said budget will be held on the 13th day of August 2020, at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Hts, IL, in Township High School District 214 at the Board of Education meeting which begins at 7:00 o'clock p.m.

Dated this 11th day of June, 2020

BOARD OF EDUCATION  
SCHOOL DISTRICT NO. 214  
IN THE COUNTY OF COOK  
STATE OF ILLINOIS  
CATHY JOHNSON  
SECRETARY